



Model for Improvement project planning worksheet

Aim: (overall goal you wish to achieve) Specific, measureable, achievable, realistic, timely:

Measurements: What are you measuring? How often?

Changes: What is your first (or next) change theory (idea you would like to test)?

Plan:

List the tasks needed to set up this test of change	Person responsible	When to be done

Measurements planned (quantitative/ qualitative)	Prediction of results
1. 2. 3. 4.	

Do:

Actions required to implement the change	Person responsible	When to be done

Study:

Predicted results	Actual results
1.	1.
2.	2.
3.	3.
4.	4.

Observations of about the implementation of your change:

Positives:

Negatives:

Act:

How will you modify the plan for your next cycle?

Continue your next cycle on a new worksheet